I. Introduction
All the material referenced herein becomes and shall be an integral and binding part of this meal plan contract. It is the meal plan participant's responsibility to become familiar with all provisions of this contract and materials referenced.

University regulations and policies are subject to changes and additions. Such changes and additions affecting meal plan contracts shall be officially announced and/or posted on the Campus Dining Services website and this shall constitute actual notice to meal plan participants. The changes and additions shall become effective and binding at the date of such posting or official announcement.

II. Required Participation and Eligibility
All students living in the traditional residence halls (Haynie, Hewett, Manchester, Watterson, Wilkins, and Wright) are required to participate in the meal plan. Individuals not required to participate must be currently enrolled at Illinois State University to participate in the meal plan.

III. General Terms and Conditions
a. Period of Contract
Meal plan contracts are for the entire academic year or balance remaining at the time of purchase. Any plan purchased after the start of the meal period will be prorated according to the percent of days remaining in the meal period at the time of the purchase. Dining centers will open and fall meals plans will be accessible the Wednesday before classes begin and continue until the Friday of finals week. Dining centers (Watterson Dining Commons and Marketplace at Linkins Center) will be closed between fall and spring semester (winter break). Dining centers will open and spring meal plans will become accessible on the Friday before classes begin and continue until the Friday of finals week. Meals will be offered in accordance with the operational calendar posted on the Campus Dining Services website. Specific opening times for all dining centers will be posted to Dining.IllinoisState.edu.
b. **Meal Plan Access**
Campus Dining Services uses a computerized system to control access to the dining centers. **NO MEAL WILL BE PROVIDED WITHOUT PRESENTATION OF A VALID UNIVERSITY ID AND/OR ALTERNATIVE FORM OF PAYMENT.** See the Redbird Card Office website for ID policies.

Meals are not transferable to other individuals. Plan participants may only pay for guest meals by using the flex dollars portion of the plan. Credit, debit, and Redbird dollars are also accepted for guest meals. Meals included in a meal plan can be used at both residential dining centers: Watterson Dining Commons and Marketplace at Linkins Center.

c. **Meal Plan Changes**
An individual may request a change to his/her fall or spring meal plan by returning to his/her original application within the Housing & Dining Application Portal and changing his/her meal plan. The deadline for making changes for the fall semester is September 6; the deadline for making changes for the spring semester is January 31.

Any changes made after the start of the meal period will result in a prorated charge of the original plan, following the cancellation formula outlined in the next section. The number of meals and flex dollars included in the new plan, as well as corresponding charges, will be prorated according to the percent of days remaining in the meal period at the time of the change.

d. **Cancellation Policy**
Meal plan contracts are for the entire year. Meal plan contracts may be cancelled by traditional residence hall students who first cancel their University Housing Contract in accordance with University Housing Contract Terms and Conditions. Other meal plan holders, who are participating at will, may cancel the meal plan contract in between the fall and spring semesters, before any portion of the meal plan has been used, or upon withdrawal from the University according to the following provisions, dates, and charges:
1. Cancellation of contract may be made through the Housing & Dining Application Portal, when available. Please print and keep a copy of all cancellations made in the Portal for your records. If the Portal is not available, request for cancellation must be in writing and signed by the meal plan participant.

2. Written requests for cancellation must be addressed to:
   Illinois State University
   Campus Dining Services
   Attn: Meal Plan Coordinator
   Campus Box 2610
   Normal, IL 61790-2610
   Notification of cancellation to other university offices or departments will NOT be notice of a participant’s intent to terminate the contract.

3. Campus Dining Services will acknowledge receipt of a meal plan participant’s written request for cancellation of the contract. If the cancellation request is not acknowledged within ten (10) days, it is the meal plan participant’s responsibility to contact Campus Dining to ascertain if the request was received.

4. The meal plan participant will be held responsible for cancellation charges as outlined below. The cancellation date is the last date the meal plan was used.

<table>
<thead>
<tr>
<th>Cancellation Date</th>
<th>Cancellation Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to start of meal period</td>
<td>None</td>
</tr>
<tr>
<td>After start of meal period</td>
<td>Unlimited and Traditional (total cost of meal plan less flex dollars)/number of days in the meal period*number of days completed+flex dollars used</td>
</tr>
<tr>
<td></td>
<td>Block (total cost of meal plan less flex dollars)/total meals in plan*number of meals used+flex dollars used</td>
</tr>
</tbody>
</table>

5. Upon nonpayment of a meal plan purchased as outlined above, the University may cancel the meal plan and may refuse further requests from the meal plan participant to purchase future meal plans. Campus Dining Services reserves the right to cancel a meal plan contract upon determination that the participant is no longer eligible.
e. Liability
The University assumes no responsibility or liability for personal property in any Campus Dining facility.

f. Solicitation
The University prohibits any sales or solicitation in the dining centers without written consent of Campus Dining Services. Refer to the University’s Solicitation Policy 6.1.14 for additional information.

IV. Meal Plan Rates and Descriptions
The following section outlines options, rates, and descriptions of meal plans available for the 2016-2017 academic year. Rates listed are the semester rates for the 2016-2017 academic year approved by the Illinois State University Board of Trustees. The University reserves the right to change meal plan rates at any time. If the actual rate varies from that stated below, the meal plan participant will be notified prior to the beginning of any meal plan period.

Unlimited Access Meal Plans
The unlimited access meal plans offer the greatest variety and flexibility. If you choose the Unlimited Access Plan, you have no limit to the number of times you may eat in the residential dining centers. This style meal plan allows you to eat as much as you desire and as often as you wish. There are no refunds for unused meals.

<table>
<thead>
<tr>
<th>Meal Plan</th>
<th>Rate</th>
<th>Description</th>
<th>Available To</th>
</tr>
</thead>
<tbody>
<tr>
<td>7-Day Unlimited</td>
<td>$2,258</td>
<td>7 days a week access, good for unlimited visits in any residential dining center; includes $267 in flex dollars per semester.</td>
<td>Students living in traditional residence halls or Cardinal Court</td>
</tr>
<tr>
<td>5-Day Unlimited</td>
<td>$2,148</td>
<td>5 days a week access, good for unlimited visits in any residential dining center, Monday through Friday only; includes $404 in flex dollars per semester.</td>
<td>Students living in traditional residence halls or Cardinal Court</td>
</tr>
</tbody>
</table>
Traditional Access Meal Plans
The traditional meal plans include a specific number of meals per week, along with a specific amount of flex dollars. Meals in these plans expire Sunday evening. Unused meals on the traditional plans do not carry forward to the next week. There are no refunds for unused meals.

<table>
<thead>
<tr>
<th>Meal Plan</th>
<th>Rate</th>
<th>Description</th>
<th>Available To</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-Meal Traditional</td>
<td>$2,307</td>
<td>This plan includes 19 meals per week and $380 flex dollars per semester.</td>
<td>Students living in traditional residence halls or Cardinal Court</td>
</tr>
<tr>
<td>14-Meal Traditional</td>
<td>$2,180</td>
<td>This plan includes 14 meals per week and $490 flex dollars per semester.</td>
<td>Students living in traditional residence halls or Cardinal Court</td>
</tr>
</tbody>
</table>

Block Meal Plans
The block meal plans includes a specific number of meals per semester and a specific amount of flex dollars. Any meals remaining at the end of each semester will expire. There are no refunds for unused meals.

<table>
<thead>
<tr>
<th>Meal Plan</th>
<th>Rate</th>
<th>Description</th>
<th>Available To</th>
</tr>
</thead>
<tbody>
<tr>
<td>225-Block</td>
<td>$2,072</td>
<td>225 accesses, good for any meal in any residential dining center; includes $343 in flex dollars per semester.</td>
<td>Students living in Cardinal Court or off campus</td>
</tr>
<tr>
<td>225-Block PLUS</td>
<td>$2,147</td>
<td>Same access as 225-Block PLUS $75 additional flex dollars per semester.</td>
<td>Students living in Cardinal Court or off campus</td>
</tr>
<tr>
<td>150-Block</td>
<td>$1,399</td>
<td>150 accesses, good for any meal in any residential dining center; includes $227 in flex dollars per semester.</td>
<td>Students living in Cardinal Court or off campus</td>
</tr>
<tr>
<td>150-Block PLUS</td>
<td>$1,475</td>
<td>Same access as 150-Block PLUS $75 additional flex dollars per semester.</td>
<td>Students living in Cardinal Court or off campus</td>
</tr>
</tbody>
</table>
**Guest Meal Policy**

Meal plans are not transferable to any other individual. Flex dollars may be used to purchase a guest meal in the residential dining centers at the posted door rate or at any retail location where flex dollars are accepted. Credit, debit, and Redbird dollars are also accepted for guest meals; cash is accepted for guest meals at select locations.

**Flex Dollars**

The amount of flex dollars varies depending on the meal plan selected. Each meal plan includes a specified amount of flex dollars which may be spent at the retail dining venues in the Bone Student Center (McAlister’s Deli, Pizza Hut Express, Burger King, and Einstein Bros.® Bagels); the Subway shops located on campus (Wilkins Hall, Watterson Towers, Manchester Hall, and Cardinal Court); Einstein Bros.® Bagels at Milner Library; coffee and sandwich shops in Centennial (Airport Lounge) and the State Farm Hall of Business (Business Bistro); Starbucks in the Student Fitness Center; door rates in the dining centers; and vending machines in the residence halls and Cardinal Court.

Flex dollars remaining at the end of the fall semester will roll over to the spring semester providing the meal plan holder retains a meal plan for the spring semester. All flex dollars expire at the end of the spring semester; flex dollars are nonrefundable.

**Carryout Option**

While carryout is available, disposable containers do not support campus sustainability efforts. Therefore, you are highly encouraged to dine in rather than carryout whenever possible.
All meal plan options allow carryout from the residential dining centers; however, the unlimited access meal plans allow a maximum of three (3) carryout meals per day. A carryout meal is defined as one entrée, two side dishes, one dessert, and one beverage.

Carryout is available and provided to you as a courtesy. You must notify the cashier that you want your meal carried out at the time you enter the facility. You may not take a seat in the facility once you have your carryout box. The carryout box must be fully closed when you leave (no filling up the lid and base separately). If you desire unlimited seconds, you must dine-in. If you wish to dine-in and carryout, you must purchase two meals. You cannot purchase a dine-in and carryout meal at the same time. When you have completed your dine-in meal, you may purchase a carryout box separately. Once you have your carryout box, you may not sit down in the dining center again. Failure to follow these rules may result in the forfeiture of your carryout privileges.

**Payments**

Meal plan charges will be billed to your student account and must be paid using the method (full or installment) that you chose for your university charges (e.g., if you chose to pay for housing/tuition charges in installments, your meal plan will also be billed in installments). All Student Account policies apply.

A billing statement will be sent to students approximately 4 weeks prior to each due date. If a student selects a payment plan before the 1st due date of the semester, that semesters charges will be broken into 4 monthly installments. Failure to receive a bill does not relieve the student of the responsibility of paying by the due date.

Payments can be made on-line through the Student Accounts Service Center, on-line through the Authorized User Portal or by check payable to Illinois State University. The student’s University ID number must be written on the check and mailed along with the billing stub to:

Illinois State University  
Cashier’s Office  
Campus Box 1210  
Normal, IL 61790-1210

Further information about billing and payments can be found at [www.studentaccounts.illinoisstate.edu](http://www.studentaccounts.illinoisstate.edu).
Acceptance of Meal Plan Contract Terms & Conditions 2016-2017

If you have not elected to participate in electronic signature at the University, please print this page, review the following statement, sign and date below, and return to Campus Dining Services via email (CampusDining@IllinoisState.edu), fax (309-438-8521) or mail (Campus Box 2610, Normal, Illinois 61790-2610).

By signing my name below, I acknowledge that I have reviewed the Meal Plan Contract Terms & Conditions 2016-2017, have had sufficient time to review and seek explanation of the terms and conditions, have carefully read them, and agree to be bound by them. I agree to pay all of the charges arising under the Meal Plan Contract Terms & Conditions 2016-2017 and any extension thereof when due under this contract and under the rules and regulation of the University together with all fees and other costs necessary for the collection of any amount not paid when due.

Name: __________________________ UID: _______________________

Student Signature: __________________________ Date: __________________________

If you wish to change your electronic signature please [click here](#).

Please note that any changes you make to your electronic signature status will be reflected in this system the following day. You may log out at this time and return tomorrow to view and sign the electronic version of this contract. Otherwise, you may print, sign, and send this document to our office for processing.